

# Request and Consent for Disclosure of Michigan Tax Return Information

Issued under authority of Public Act 122 of 1941, MCL 205.1.

The Revenue Act, Public Act 122 of 1941, MCL 205.28(1)(f), makes all information acquired in administering taxes confidential. The Michigan Department of Treasury recoups cost for preparing copies of tax returns or tax return information requested by authorized third parties. Taxpayers may receive copies of their personal tax returns at no charge. The current fee schedule is listed below (see Part 3).

## PART 1: TAXPAYER INFORMATION

Enter the name of the individual or business, address and account number for which the tax information is being requested.

Taxpayer Last Name	First Name	MI	Social Security Number or FEIN	Telephone Number
Secondary Taxpayer Last Name	First Name	MI	Social Security Number or FEIN	Telephone Number
Address (Street)		City		State      ZIP Code

Tax Type

☐ Income Tax    ☐ SBT    ☐ MBT    ☐ CIT    ☐ SUW    ☐ Other \_\_\_\_\_

Tax Year(s)

Tax Forms

## PART 2: AUTHORIZATION

I authorize the State of Michigan, Department of Treasury to furnish tax returns and/or tax return information specified in Part 1 to the appointee listed below. I understand that once the tax returns are furnished, the appointee is solely responsible for the privacy and security of the tax return information. **This authorization expires in six months and is not a substitute for a formal Form 151, *Authorized Representative Declaration*.**

Appointee Name	E-mail Address	Telephone Number	
Address (Street)	City	State	ZIP Code
Signature of Taxpayer <b>OR</b> Legal Representative		Date	
Signature of Taxpayer <b>OR</b> Legal Representative		Date	

## PART 3: FEE SCHEDULE

Authorized third parties must pay the fee described here. Payment for tax return information must accompany the request. Make checks payable to the State of Michigan and write index code # 19182 on the check. \* Large requests will be assessed differently.

First Year	\$ 5.00	\$5.00
Additional Year(s)	\$ 3.00 X _____	
<b>FEE TOTAL</b>		

**Please allow 60 days for processing your request.**

The Disclosure Office will only provide records once. Records will not be resent without submitting a new 4095 form and fee.

Submit your request with payment to the following address:

Michigan Department of Treasury  
Office of Privacy and Security, Disclosure Unit  
430 W. Allegan Street  
Lansing, MI 48922  
Telephone: 517-636-4239

## Treasury Use Only

- ☐ The attached information is furnished for tax year(s) \_\_\_\_\_
- ☐ No record of filing a return for tax year(s) \_\_\_\_\_
- ☐ Other \_\_\_\_\_

Disclosure Office Approval

Date Completed